

POLICY NUMBER: <u>IT-601</u>
POLICY AND PROCEDURES MEMORANDUM

Title:	Technology Fee Usage
Effective Date:	07/01/2015
Date of Last Revision:	04/12/2023
Review Date:	
Cancellation:	
Responsible Office:	Information Technology

# **Technology Fee Usage**

## **Policy**

Louisiana Revised Statue 17:3351.1, with approval of the Louisiana Community and Technical College System (LCTCS) board, provided the governing body of the student government association the ability to approve a technology fee assessment. The Student Government Association, on behalf of the SLCC student body, voted to approve the assessment of the Technology Fee effective for the Fall 2001. The Technology Fee at South Louisiana Community College shall be dedicated to the acquisition, installation, maintenance, and efficient use of the state-of-the-art technology solely for supporting and improving student life and learning and for preparing students for living and working in the twenty-first century.

## Definition

The term "technology" or "technologies" includes but is not limited to instructional and laboratory equipment and the networking and supporting computer and telecommunications infrastructure necessary to support these activities.

#### Fee Assessment

In accordance with Louisiana Revised Statue 17:3351.1, the Technology Fee shall not exceed five dollars (\$5.00) per credit hour per semester. Student Government Association, on behalf of the SLCC student body, established a maximum that shall not exceed sixty dollars (\$60.00) per semester. All funds generated by the Technology Fee shall be placed in an account strictly restricting expenditures to those in compliance with the Technology Fee.

## Technology Fee Strategic Goals

Strategic Goal 1:

To provide students with access to, and training in, current state-of-the -art information/e-technology and discipline-specific equipment.

Objective 1.1:

To provide public access computers with up-to-date software as well as network and Internet connections for all students.

Objective 1.2:

To provide state-of-the-art multi-media classrooms using the most appropriate instructional technologies for specific classrooms.

Objective 1.3:

To ensure the instructional laboratories are equipped with the most current equipment appropriate for teaching and learning.

Objective 1.4:

To provide appropriate state-of-the-art technology and software to student services that directly support student life and learning.

Objective 1.5:

To increase access to the campus network and internet resources via wireless internet and innovative access options.

Objective 1.6:

To ensure that instructional laboratories and studios are equipped with the most current equipment appropriate to teaching and learning in the various disciplines of the College.

Objective 1.7:

To enhance student learning and use of technology information resources by providing maintenance and support personnel. Support personnel expenses are limited to student employees

## **Technology Fee Procedure:**

- An annual accounting will be provided to the LCTCS Board on the use of monies derived from the fee
- An educational needs assessment will be completed by the Information Technology Department at least annually.
- While developing a written plan for use, the Director of Information Technology will meet with SGA leadership to provide students with the opportunity to make recommendations concerning the use of fee proceeds.
- Requests for use will be submitted to the IT Department for review to ensure appropriate use and alignment with College's Technology goals.

The Technology Fee expenditures shall be overseen by the Director of Information Technology.

## Attachments:

N/A

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## Reference:

Louisiana Revised Statue 17:3351.1

## Policy Reference:

RS 17:3351.1

#### Review Process: IT-601

Reviewing Committee/Entity	Review Date(s)	Approval Date	<b>Effective Date</b>
Responsible Office	Init. 03/19/2015 Rev. 1 04/12/2023		
Committee for Institutional Policy Review	Rev. 1 04/18/2023	04/18/2023	07/01/2015
Executive Leadership Team	Initial: 03/19/2015 Rev. 1 04/27/2023	03/19/2015 05/08/2023	07/01/2015

Chancellor's Signature/Approval

SIGNATURE:

Vincent G. June, Ph.D.

Chancellor

DATE: 5/8/23

# Chancellor

Final Distribution: IT-601

Electronic: posted to College's website and sent via email to college personnel

Hard copy: Original to Executive Assistant to the Chancellor for Master Policy Binder, copy to Chair of

Committee of Institutional Policy Review